

# Sir John A Macdonald School Council

## Meeting Minutes

Tuesday, February 24, 2026

### Attendees:

Michelle Wood - Chair

Jennifer Razzo - Treasurer

Laurie Leier - Secretary

Michelle Hornby - Principal

Lee Jensen - Assistant Principal

Bart Kwiatkowski - Assistant Principal

Wayne Diesel - Parent

Bridget Hartney - Parent

1. The meeting was called to order at 6:32pm.

**2. Approval of the agenda and past minutes:**

*Jennifer moved to accept the February 24, 2026 agenda. Seconded by Laurie*

*Jennifer moved to accept the minutes of January 20, 2025. Seconded by Hope*

3. **Acknowledgement of the Land** delivered by Mr. Kwiatkowski

4. **Student Council Report** delivered by Mr. Jensen

### Past Events

- Jan. 28 Semester 2 started with new options
- Jan. 30 Non-instructional day for staff training
- Feb. 12-13 Teacher's Convention 2026
- Feb. 18 Team / club photos for yearbook
- Feb. 18 Paul Davis presentation to students in the afternoon and to parents in the evening
- Feb. 19 Band Concert and Ms. Layton's final day

### Upcoming Events

- Feb. 24 Report cards are available
- Feb. 26 Gr. 6 Open House 5:30pm-7:00pm
- Feb 27 Non-instruction day
- March 5 Retro Dance
- March 17 (in person) & 20 (virtual) Parent Teacher Interviews

- March 23 – 27 Spring Break
- March 30 Classes Resume

**5. Administration Report** - Michelle Hornby, Lee Jensen, Bart Kwiatkowski

a. School Planning

The School Development Plan is used for closing learning gaps and informing instructional strategies, professional learning, setting resources to improve student learning and data informed decision making.

**The SDP Presentation can be found here.**

Some notes:

Ethical Spaces refer to an environment where everyone can see themselves, and everyone belongs.

SJAM's annual budget is \$4,539,637. The majority of that is used for staff costs with the remaining \$166,356 used for Contract Absences (subs) and other supplies.

School fees for events such as sports, arts and field trips are assessed on a cost recovery basis. Any of these expenses not paid by families are covered by the school budget (\$11,632 last year).

Admin needs to present a meeting evaluation summary to CBE by March 17.

**6. Questions, Concerns, Compliments:** Compliments to Admin for the SDP work and to Ms. Campbell for Fun Lunches.

**7. Old Business:** Vacant Council roles include the Vice Chair and Fun Lunch coordinator.

Gr. 9 Farewell will be the last Wednesday of last week of school: June 24.

**8. New Business:**

**Action: Council will ask for Nominations for new positions in advance of the AGM.**

Council will have a table at the grade 6 Open House on Thursday, Feb. 26.

**9. Treasurer's Report:**

- Balances as of January 31, 2026:  
\$ 2,447.01 in the general account + 2 Healthy Hunger cheques to be deposited  
  
\$105,073 in the casino account

**10. Volunteer Coordinator:** The Retro dance is coming and Hope will check with Mr. S if volunteers are needed.

**11. Key Communicator:** Jennifer attended the Council of School Council meetings. All councils are struggling with council engagement and getting volunteers.

12. The meeting was adjourned at 8:44pm.

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Future Meeting Dates:

- March 17, 2026
- April 21, 2026
- May 19, 2026 (AGM)